



Republic of the Philippines
SANGGUNIANG PANLUNGSOD
City Government of Pasig

Ordinance No. 30
Series of 2018

AN ORDINANCE AMENDING SECTION 2 OF ORDINANCE NO. 24, SERIES OF 2011 ENTITLED, "AN ORDINANCE RENAMING THE CITY PERSONNEL OFFICE AS HUMAN RESOURCE DEVELOPMENT OFFICE, PRESCRIBING THE PERSONNEL COMPLEMENT, QUALIFICATIONS, SALARY GRADE, DEFINING THE DUTIES, AND FOR OTHER PURPOSES".

Authored By: Councilor Gregorio P. Rupisan, Jr.
Co-Authored By: Councilors Rodrigo B. Asilo, Ferdinand A. Avis Regino S. Balderrama, Orlando R. Benito, Rhichie Gerard T. Brown, Mario C. Concepcion, Jr., Rosalio D. Martires, Corazon M. Raymundo, Alejandro E. Santiago, Wilfredo F. Sityar, Victor Ma. Regis N. Sotto, LIGA Pres. Rigor J. Enriquez and SK Pres. Georgia Lynne P. Clemente

WHEREAS, Section 2 of Joint Commission on Local Government Personnel Administration Bulletin No. 10 dated March 7, 1991 provides that the salary grades of division chiefs for non-special cities shall be salary grade 22.

WHEREAS, Human Resource Development Office, Human Resource Management V with salary grade 24 is only applicable for local government units with the category of Special Cities and not for Highly Urbanized Cities such as Pasig City.

NOW THEREFORE, BE IT ORDAINED BY THE SANGGUNIANG PANLUNGSOD OF PASIG IN SESSION DULY ASSEMBLED THAT:

Section 1. Section 2 of Ordinance No. 24, Series of 2011 is hereby amended to replace three positions of Human Resource Management Officer V with Salary Grade 24 to Human Resource Management IV with Salary Grade 22 to conform with DBM Memorandum Circular No. 19, S1992 and Joint Commission on Local Government Personnel Administration Bulletin No. 10, S1991.

SECTION 2. PERSONNEL COMPLEMENT – The Human Resource Development Office (HRDO) shall have the following manpower complement:

EMPLOYMENT TRANSACTIONS DIVISION
(Appointment, Leave, Claims & Benefits Section)

NO.	TITLE	GRADE	MONTHLY SALARY	QUALIFICATIONS
1	Human Resource Management Officer IV	22	₱ 58,717.00	Bachelor's Degree 3 years of relevant experience 16 hours of relevant training Career Service (Professional) Second Level Eligibility

Handwritten signatures on the left margin:
Rodrigo B. Asilo
Ferdinand A. Avis Regino S. Balderrama
Orlando R. Benito
Rhichie Gerard T. Brown
Mario C. Concepcion, Jr.
Rosalio D. Martires
Corazon M. Raymundo
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PAYROLL DIVISION
 (Career, Non-Career, Computer Sections)

NO.	TITLE	GRADE	MONTHLY SALARY	QUALIFICATIONS
1	Human Resource Management Officer IV	22	₱ 58,717.00	Bachelor's Degree 3 years of relevant experience 16 hours of relevant training Career Service (Professional) Second Level Eligibility

PERSONNEL DEVELOPMENT DIVISION
 (Training & Organizational Development Section, Employee Relationship Section, Policy Formulation Monitoring & Research Section)

NO.	TITLE	GRADE	MONTHLY SALARY	QUALIFICATIONS
1	Human Resource Management Officer IV	22	₱ 58,717.00	Bachelor's Degree 3 years of relevant experience 16 hours of relevant training Career Service (Professional) Second Level Eligibility

Above-enumerated qualifications are in addition to those prescribed by the Civil Service Commission. Provided, that all appointee are Filipino citizens and preferably bonafide residents of Pasig.

(3) Human Resource Management Officer IV / S.G. 22 – P 58,717.00/mo.
Effective

SALARY	PhP 58,717.00 x 3 x 12	=	2,113,812.00
GSIS (Life & Ret.)	2,113,812.00 x 12%	=	253,657.44
Pag-ibig	100 x 3 x 12	=	3,600.00
ECC	587.17 x 3 x 12	=	21,138.12
PHILHEALTH	550 x 3 x 12	=	19,800.00
PERA	2,000 x 3 x 12	=	72,000.00
MID YEAR BONUS	58,717.00 x 3	=	176,151.00
YEAR END BONUS	58,717.00 x 3	=	176,151.00
CASH GIFT	5,000 x 3	=	15,000.00
PRODUCTIVITY	5,000 x 3	=	15,000.00
CLOTHING ALLOWANCE	5,000 x 3	=	15,000.00
	TOTAL		2,881,309.56

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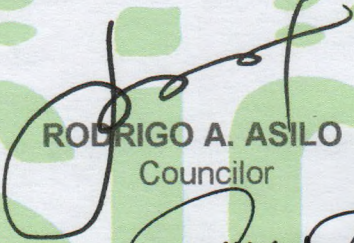
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Thereafter, the appropriation of the salary and other allowable fringe benefits shall be included in the annual budget of the City Government.


Section 2. EFFECTIVITY - This Ordinance shall take effect upon its approval.


APPROVED, this 26th day of **July 2018** at Pasig City.

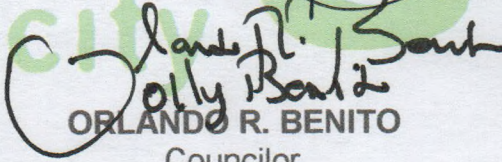

VICTOR MA. REGIS N. SOTTO
Councilor


RODRIGO A. ASILO
Councilor


GREGORIO P. RUPISAN JR.
Councilor


MARIO C. CONCEPCION, JR.
Councilor


RHICHIE GERARD T. BROWN
Councilor


ORLANDO R. BENITO
Councilor

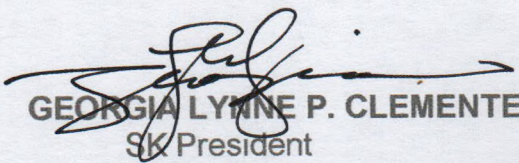

ALEJANDRO E. SANTIAGO
Councilor


CORAZON M. RAYMUNDO
Councilor


REGINO S. BALDERRAMA
Councilor


ROSALIO D. MARTIRES
Councilor


RIGOR J. ENRIQUEZ
LIGA President


GEORGIA LYNNE P. CLEMENTE
SK President



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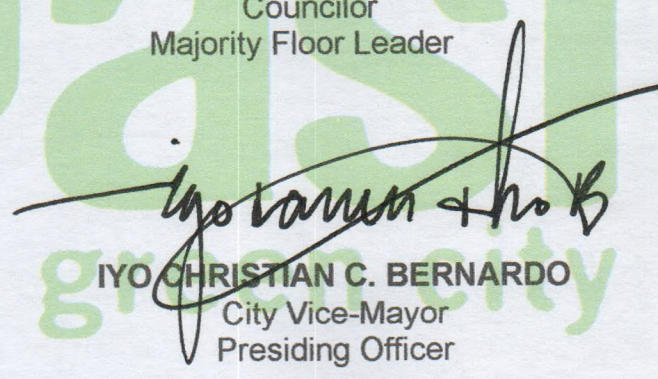
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AN ORDINANCE AMENDING SECTION 2, 3 and 5 OF ORDINANCE NO. 40, SERIES OF 2017 ENTITLED, "AN ORDINANCE CREATING THE RECORDS MANAGEMENT AND ARCHIVES OFFICE UNDER THE OFFICE OF THE CITY MAYOR, DEFINING ITS DUTIES AND FUNCTIONS, PRESCRIBING THE PERSONNEL COMPLEMENT, SALARY GRADE, SALARY AND QUALIFICATIONS AND APPROPRIATING FUNDS THEREFORE AND FOR OTHER PURPOSES".

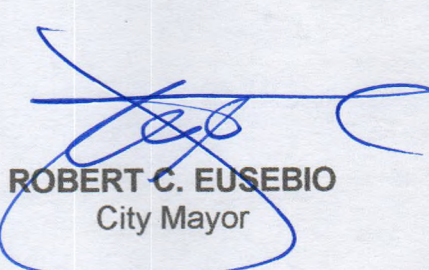

FERDINAND A. AVIS
Councilor
Minority Floor Leader


WILFREDO F. SITYAR
Councilor
Majority Floor Leader

Attested by:


IYO CHRISTIAN C. BERNARDO
City Vice-Mayor
Presiding Officer

APPROVED:


ROBERT C. EUSEBIO
City Mayor

Attested by:


REYNALDO R. SAN BUENAVENTURA III
Acting City Council Secretary